

## Lewistown Job Service Employers Committee

January 17, 2008

Present: Sandi Ludeman, Nancy Wilson, Connie Fry, Mike Holmberg, Perry Brzezinski, Roy Jones, Kathy Fleharty, Susan Knedler, Janis Duffy

Incoming Chair, Perry, called the meeting to order.

Minutes of the last meeting, September 20, 2007, were approved as submitted.

Kathy presented the Treasurer's report showing that we have \$3846.06 in our account.

### Old Business:

ABC: Kathy gave us a general breakdown on the expenses and income from the ABC. We were happy to note that we did not lose money on the Clinic like we did last year! Janis reported that there were 48 in attendance and evaluations are available if anyone wants to review them.

Bender Seminar: Janis reported 37 in attendance and 87 per cent of the attendees rated the presentation at 8 or above on a scale of 1 - 10 and evaluations are available. Kathy gave a general breakdown on expenses and income from the Seminar which showed a profit of approximately \$170.

Audit: Susan and Perry will do the audit prior to the February meeting.

### New Business:

Election of Officers: Sandi nominated Mike as Vice-Chair; Janis seconded the motion and Mike was unanimously elected to the position. Susan moved that we retain Kathy both as a member and as Treasurer; Nancy seconded the motion and it was passed unanimously.

New Members: Since Kathy has graciously agreed to stay with us after her retirement, no new members will be needed at this time.

Spring Seminar: The evaluations from the Bender seminar revealed that the majority of those attending would like a presentation on "Effective Evaluations". Possible presenters suggested are Associated Employers of Montana, PDC, and Marla Hagen. Sandi will contact AEM and Janis will check with Marla and the PDC to determine cost if any and available dates. Dates suggested were either April 30<sup>th</sup> or May 7<sup>th</sup>. In addition to evaluations, we would like the speaker to also address the link between job descriptions and evaluations. Janis and Sandi will communicate their findings via email to the rest of the Committee.

State JSEC/Managers' Meeting: Janis reported that this years meeting will be April 14-17 in Great Falls with the location unannounced as yet. Roy noted that the keynote speaker will be Greg Newton and Pat Boles will be speaking on internet security. There will be concurrent sessions offered and the meetings will be specifically designed to be of value to businesses.

501 © 3 Status: Roy brought up the fact that we will need to address the need to file for 501 © 3 status, as will each JSEC in the state. It was decided to wait and see what direction we get from the state level before we hire someone to assist us in this process.

Kathy suggested that we mention the new 5/1 posters in our monthly Chamber newsletter insert.

Mike gave an over view of the Labor Shortage Committee. The Committee consists of several local business owners and they are looking into a myriad of areas that are affecting our local labor shortage; housing and employee retention are just two of the many topics the group is investigating. Anyone interested in the labor shortage issue is invited and encouraged to attend. The next meeting will be held on January 23<sup>rd</sup> at 10:00 a.m. at the downtown Century building.

Date/Time for Next Meeting: February 21, 2008, 7:00 a.m., Job Service Conference Room